



High Wycombe Community Board agenda

Date: Wednesday 13 September 2023

Time: 6.30 pm

Venue: Wrights Meadow Centre, Wrights Meadow Road, High Wycombe, HP11 1SQ

BC Councillors:

L Clarke OBE (Chairman), M Hussain JP (Vice-Chairman), A Hussain, A Alam, M Angell, M Ayub, S Barrett, K Bates, A Baughan, T Green, S Guy, D Hayday, O Hayday, I Hussain, Majid Hussain, Maz Hussain, M Knight, S Raja, N Rana, M Smith, N Thomas, P Turner, J Wassell and K Wood

Town/Parish Councils and other organisations:

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

For further information please contact: Fay Ewing, Community Board Manager on , email hwcb@buckinghamshire.gov.uk.

| Item No | Item | Time | Page No |
|----------------|--|--------------|----------------|
| 1 | CHAIRMAN'S WELCOME To be presented by the Chairman, Cllr Lesley Clarke OBE. | 18:30 | |
| 2 | APOLOGIES FOR ABSENCE To receive any apologies for absence. | 18:35 | |
| 3 | MINUTES To approve the minutes of the meeting held on 25 th April 2023. | | 5 - 8 |
| 4 | DECLARATIONS OF INTEREST To receive any declarations of interest. | | |

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|----|---|--|-----------|
| 5 | <p>COMMUNITY MATTERS</p> <p>Petitions – West End Road</p> <p>Florence Pritchard - Petitioner</p> <p>Neil O’Leary – Network Safety Team Leader, Buckinghamshire Highways, Buckinghamshire Council</p> <p>Public Questions</p> | | 9 - 14 |
| 6 | <p>MARLOW FILM STUDIOS - JOBS AND EMPLOYMENT OPPORTUNITIES</p> <p>Simon Barrowcliff - Partner, Marlow Film Studios</p> <p>Jules Robinson - Partner, Marlow Film Studios</p> <p>Penelope Tollitt – Planning consultant, Marlow Film Studios</p> | | |
| 7 | <p>STOP HATE CRIME - 24 HOUR PHONE LINE</p> <p>Rose Simkin - CEO, Stop Hate UK</p> <p>Jacque Roberts - Chairman, SV2G</p> | | |
| 8 | <p>PLAY STREETS</p> <p>Louise Hurst - Consultant in Public Health</p> <p>Layla Ravey - Public Health Practitioner (Advanced)</p> | | |
| 9 | <p>COMMUNITY BOARD UPDATES</p> <p>Funding</p> <p>Community engagement</p> <p>Fay Ewing, High Wycombe Community Board Manager</p> | | 15 - 16 |
| 10 | <p>CORPORATE UPDATE</p> <p>Matthew Everitt – Service Director, Service Improvement</p> | | 17 - 20 |
| 11 | <p>ANY OTHER BUSINESS</p> | | |

12

DATE OF NEXT MEETING

13 March 2024

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|-----------|-----------------------------|--|--|
| 12 | DATE OF NEXT MEETING | | |
| | 13 March 2024 | | |

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High Wycombe Community Board minutes

Minutes of the meeting of the High Wycombe Community Board held on Tuesday 25 April 2023 commencing at 6.35 pm at the Hive.

BC Councillors present

A Hussain (Chairman), K Bates, A Baughan, L Clarke OBE, T Green, D Hayday, Majid Hussain, Maz Hussain, M Knight, N Rana, N Thomas, P Turner and J Wassell

Others in attendance

Fay Ewing, Makyla Devlin, Kate Walker, Jackie Kay, Lisa Goodman, Heather Morley, Nick Adkins, Peter Cartwright, Daniel Crook, Stuart Grosse, Colin Hingston, Sajid Sardar, Matt Everitt.

1 CHAIRMAN'S WELCOME

Cllr Arif Hussain

Welcome to everyone to High Wycombe Community Boards face to face meeting at The Hive.

2 APOLOGIES

Cllr Katrina Wood

Cllr Mahboob Hussain

Cllr Orsolya Hayday

Cllr Sarfaraz Raja

Louise Hurst – BC Public Health

Nicola Surman – BC Funding Support Team

Krissie Hutton – BC Youth Participation Officer

Michael Brown – Empower to Cook

Jo Belshaw – One Can Trust

Insp Stephen Bobbett – TVP

Rebecca Nutley – Feedback Global

James Boulton – Wycombe Homeless Connection
Sally Clements – Disabled Friendship Club
Colin McGregor-Paterson – Oasis Partnership
Sue Hynard – Parliamentary Office of Steve Baker MP
Rebecca Bennett – Hills Café
Emily Davis – Action4Youth
Khawar Asif – Reclaim Castlefield
Nick Braisby – Buckinghamshire New University
Health Graham – Growing Hope
Matthew Rogers – Buckinghamshire New University
Lew Headley – Community Impact Bucks

3 MINUTES OF LAST MEETING – this did not take place

Approved
Seconded

4 DECLARATIONS OF INTEREST

None

5 BUCKS FIRE AND RESCUE – presentation – GC Stuart Grosse

Presentations being made at request of Chairman of the Fire Authority (presentation attached to the notes published following the meeting)
Discussion around key service delivery areas for the Fire Service locally.
Safer homes – prevention of accidental dwelling fires
Safer Environments – bonfires
Road Safety – Biker down and parking related scenarios
Safer Neighbourhoods – Community Engagement

6 THAMES VALLEY POLICE UPDATE – presentation – Acting Inspector Daniel Crook and Anisa Shaikh, Community and Diversity Officer (presentation attached to the notes)

An overview of local Officers within the Safer Neighbourhood Team, recruitment, anti-social behaviour, collaboration with Buckinghamshire Council and how the Police are working within the local community promoting the work that is being carried out to install confidence of Police to the public.

7 TOWN CENTRE AND STREET WARDENS UPDATE – presentation – Nick Adkins – Community Safety, Buckinghamshire Council (presentation attached to the notes)

Discussed rough sleepers in carparks in High Wycombe in particular, The Swan and Eastern Street. There is an interim injunction on rough sleepers for the next 9 months in both carparks. Discussed local success stories of rehoming. Reiterated that Street Wardens do not have powers of arrest but they do have anti-social behaviour powers and collaborate with the Police.

8 DIVERTED GIVING AND COMMUNITY PAYBACK PROJECTS – verbal update – Melanie Williams, HWBIDCo

Overview from HWBIDCo. Very thankful for the support of the Community Board with this project.

Encouraging people to not giving direct to beggars and instead to direct the support through diverted giving. Working with Oasis Partnership to provide contactless giving points in key begging areas within High Wycombe Town Centre.

Second project in progress is Community Payback to address town centre graffiti, fly tipping etc.

9 OPPORTUNITY BUCKS UPDATE – verbal update – Matthew Everitt – Service Director, Service Improvement, Buckinghamshire Council. Kate Walker, Buckinghamshire Council (notes attached)

Opportunity Bucks Update – Matt Everitt

Discussed the local approach to the levelling up agenda focussing on 6 ward areas in High Wycombe. There are 5 themed areas and data analysis includes crime and education.

Making every adult matter – national network, coalition of charities to help those individuals who have become disconnected from Society. This strand is in very early stages.

Ward Partnerships – Kate Walker

Looking at the local demographics and prioritising the challenges being faced including community clean ups, social isolation, community cohesion and anti-social behaviour.

10 FORMAL COMMUNITY BOARD UPDATES – Fay Ewing – Community Board Manager, High Wycombe

Funding – slide and report (attached to the notes following the meeting)

Thank you to all members of the action groups for the contributions to the discussions and development of projects.

Thanks from the floor to Fay Ewing for all of her hard work and dedication to the Community Board and its engagement.

11 COMMUNITY MATTERS

No community questions have been submitted prior to the Board Meeting.

No petitions outstanding.

Proud of Bucks Awards – Save the Date – 28 June 2023 – venue TBC

12 CORPORATE UPDATE

No corporate update currently available, however, this will be published with the notes from this meeting.

13 TOPICS FOR FUTURE CONSIDERATION
Looking ahead for topics for discussion

14 DATE OF NEXT MEETING
17 July – venue TBC



Report to High Wycombe Community Board

- Date:** 13th September
- Title:** **West End High Wycombe – Road Safety petition report**
- Relevant councillor(s):** Cllr Arman Alam, Cllr Lesley Clarke OBE,
Cllr Mahboob Hussain JP, Cllr Mohammed Ayub, Cllr
Karen Bates, Cllr Majid Hussain
- Author and/or contact officer:** Neil O’Leary – Team Leader Network Safety
- Ward(s) affected:** **Abbey and Booker, Cressex and Castlefield**
- Recommendations:**
1. Discuss the request with Opportunity Bucks programme
 2. Engage the Parking Team to explore the possibility of introducing and enforcement prohibition of movement order(s) from Desborough Road

1. Instruction to Community Board

- 1.1 Based on the High Wycombe Community Board’s agreed priorities consider the Recommendations presented in this report.
- 1.2 Where appropriate and subject to meeting agreed Community Board way of working and availability of funding, determine, with the support of the relevant Council Directorate(s) and appropriate parties e.g. Town Committee, the feasibility of progressing with any number of the Recommendations made.

2. Executive summary

- 2.1 A petition has been received, attracting 41 signatures, requesting Buckinghamshire Council to “investigate and implement immediate traffic calming measures to address

the unsafe junction at West End Road and West End Street and persistent speeding through West End Road. We request the consideration of speed bumps, a reduced speed limit and making West End Road a no-through road, as well as consideration of other measures.

- 2.2 This report sets out the considerations made by Buckinghamshire Council's Network Safety Team, in accordance with Buckinghamshire's Network safety Policy detailed in section 7 in preparing its response.
- 2.3 This report outlines recommendations which, subject to meeting the High Wycombe Community Board's priorities and with the appropriate support, could be developed into feasible measures.

3. Content of report

- 3.1 In the 5 year period between January 2017 and December 2021 there were 3 reported injury incidents at the junction of West End Road and West End Street.
- 3.2 The predominate causation factors in these incidents is driver behaviour, generally failing to look properly at the junction.
- 3.3 Any changes to the layout and access (considering the request to make West End Road a no-through road) of the network would have to be considered within the wider context which is not covered by the Network Safety Team. This would require input from other teams outside the Communities Directorate e.g. Transport Strategy.

4. Other options considered

- 4.1 Engage with Opportunity Bucks programme to determine if the issues described and measures suggested meet the Opportunity Bucks objectives.

5. Legal and financial implications

- 5.1 Unable to comment in full due to lack of detail on scope of potential works involved.
- 5.2 Traffic calming measures, speed limits and stopping up orders outlined in the petition would be subject to statutory public consultation.

6. Corporate implications

- 6.1 None identified at this time.

7. Policy Context (local and national)

- 7.1 Buckinghamshire Council's Network Safety Team are responsible for the delivery of statutory obligation under the Road Traffic Act 1988 Section 39. Generally:
- promoting road safety by disseminating information or advice relating to the use of roads.
 - prepare and carry out a programme of measures designed to promote road safety
- 7.2 Under the Road Traffic Act each Local Authority must:
1. carry out studies into accidents arising out of the use of vehicles
 2. in the light of those studies, take such measures as appear to the authority to be appropriate to prevent such accidents, including the dissemination of information and advice relating to the use of roads, the giving of practical training to road users or any class or description of road users, the construction, improvement, maintenance or repair of (roads for the maintenance of which they are responsible) and other measures taken in the exercise of their powers for controlling, protecting or assisting the movement of traffic on roads
 3. In constructing new roads, must take such measures as appear to the authority to be appropriate to reduce the possibilities of such accidents when the roads come into use
- 7.3 By completing 1. above we determine emerging patterns across the county thereby identifying our most vulnerable road users and developing trends. This information informs our Education, Training, Publicity (ETP) work. From this same analysis we identify locations across the county where injury collisions have been reported, this output satisfies 2. above.
- 7.4 The 3rd obligation is covered through the completion of Road Safety Audits in line with the current Buckinghamshire Council Road Safety Audit policy.
- 7.5 Once this analysis has taken place the cluster list and route list will be reordered to account for those locations satisfying 2. above.
- 7.6 In order to make fair and reasonable comparisons across the network, clusters are defined as an occurrence of 5 injury incidents within 50m in a 5 year period. Route/road sections are generated from a table of populated by roads/routes which have witnessed injury collisions over the same 5 year period. The severity of the incident is classified as Slight, Serious or fatal and the list is ranked based on the These reordered lists, with outline mitigation measures, are passed to designers to develop the detailed designs.

- 7.7 The available Network Safety budget is allocated to the design and implementation of these identified Local Safety Schemes.
- 7.8 For FY 23/24 the Network Safety Team have identified approximately 60 cluster sites and 20 route sections which meet these criteria.
- 7.9 Based on the personal injury records made available by Thames Valley Police, West End Road does not appear on either route or cluster list and as such is not eligible for capital funded local safety scheme work.
- 7.10 No national policy for the identification of potential Road Safety intervention works currently exists.
- 7.11 No national targets for casualty reduction exist.

8. Local councillors & community boards consultation & views

- 8.1 Unitary Councillors and Community Board Members were invited to provide comments on the petitioners request via email on 19/05/2023.
- 8.2 The following responded in support of the petition:
- Cllr Lesley Clarke OBE
 - Cllr Darren Hayday
 - Cllr Karen Bates
 - Cllr Imran Hussain
 - Cllr Andrea Baughan
 - Cllr Melanie R Smith
 - Cllr Nabeela Rana
 - Cllr Mohammed Ayub
 - Cllr Arif Hussain
 - Cllr Arman Alam

9. Communication, engagement & further consultation

- 9.1 Thames Vally Police were contacted to provide information on any concerns or complaints they have received. At the time of the request 31st May 2023 they were unaware of complaints relating to the subject of the Petition.
- 9.2 Buckinghamshire Council's Development Management and Section 106 Teams were contacted to provide information on any proposed or potential sources of funding which could deliver the measures requested in the Petition or measures which could provide an alternative means of satisfying the requests described in the Petition. At the time of the request for information, 6th June 2023 there are no proposed developer funded projects which could provide funding.

10. Background papers

- 10.1 Network Safety Policy: <https://www.buckinghamshire.gov.uk/parking-roads-and-transport/policies/highway-policies/network-safety-policy/>
- 10.2 Criteria for Road Safety Improvement works within Buckinghamshire: <https://www.buckinghamshire.gov.uk/parking-roads-and-transport/road-safety/road-traffic-collisions/>
- 10.3 Dealing with speed: [Dealing with speeding | Buckinghamshire Council](#)

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Community Board High Wycombe

Funding summary report High Wycombe Community Board 13th September 2023

This paper provides a summary of the funding applications received, considered, and approved since 1st April 2023.

Community Board Budget Overview

The table below details the current budget position for the High Wycombe Community Board.

| Budget 23/24 | Funding allocated | Remaining funding | Contributory funding |
|--------------|-------------------|-------------------|----------------------|
| £225,960 | £12,543.40 | £213,416.60 | £14,060.00 |

Funding Applications Status Summary

Funding applications received and approved by the High Wycombe Community Board.

| Organisation | Project | Funding allocated |
|------------------------------------|---|-------------------|
| Chiltern Music Academy | Coronation Celebration and Instrument Trail | £1,792.00 |
| Wycombe Museum | Coronation Celebrations | £837.50 |
| SV2G | Windrush 75 | £7,003.95 |
| High Wycombe Shopmobility | Replacement of old inefficient heating | £909.95 |
| SPACE | Family Support Group | £1,000.00 |
| Meet & Mingle Cancer Support Group | Promotional material and activities | £1,000.00 |
| Total approved | | £12,543.40 |

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September 2023 Update from BC for CBs

Share your views and help us keep Buckinghamshire safe

The Safer Buckinghamshire Board is a local Community Safety Partnership that brings together experts from the police, fire service, probation, health and social care services. The board develops an annual action plan to reduce crime and anti-social behaviour in Buckinghamshire and help keep it a safe place to live and work.

To help develop this plan, we want to hear from local residents to understand:

- the impact of crime and anti-social behaviour in their local area
- their experience of reporting crimes
- how safe or unsafe they feel in Buckinghamshire

[The survey](#) is open to anyone living, working and/or studying in Buckinghamshire and will be open from 11 September until 29 October.

The results of the survey will be combined with an analysis of all crimes that happen in the county to help develop partnership activities for the following year.

Residents can complete the survey on [Your Voice Bucks](#) and enter into our prize draw to win one of three £100 leisure vouchers*.

A communications toolkit including newsletter copy, social media copy/graphics and a digital poster will be provided before the survey launches so you can share with your local communities.

*Terms and Conditions apply

Local Plan – progress and next steps

The Local Plan for Buckinghamshire (LP4B) provides a major opportunity to shape the growth of Buckinghamshire over the next 15 years and beyond. It will identify areas for new housing and employment, while also designating areas for protection and enhancement, such as our valued landscapes, natural habitats and heritage.

Earlier this year we carried out a public engagement survey on the draft vision and objectives for the LP4B. We received about 700 responses to the Local Plan for Buckinghamshire Vision and Objectives which we are in the process of analysing and considering.

We have now published an [interactive map and basic details](#) of the 1,000 or so sites which were submitted in response to our two Calls for Brownfield Sites and our Wider Call for Sites. We are assessing these sites for their suitability, availability and achievability

(including viability) to accommodate development. This work will help us to shape the first Buckinghamshire Housing and Economic Land Availability Assessment (HELAA).

Our next local plan public engagement work is likely to take place in early 2024, subject to Cabinet approval. This will be on possible high-level growth scenarios for the spatial distribution of new development to meet assessed levels of housing and employment need.

PickMeUp expands to Flackwell Heath

Wycombe's PickMeUp on-demand bus service, introduced by Buckinghamshire Council to reach residents not serviced by regular bus routes, has expanded to include Flackwell Heath. The expansion will help improve links from Flackwell Heath to Loudwater, Cressex, Booker and other parts of town.

Launched as a pilot in September 2022, it is funded by a three-year, central Government Rural Mobility Fund grant. It has proved popular, providing 1,500 rides per week and running Monday to Friday from 6am to 7pm.

Now after reviewing how the service is being used, and in response to requests from the local community, the council and operator Carousel Buses are pleased to extend the benefits of the service to many more potential passengers.

An additional vehicle will now operate at the morning and afternoon peak to keep up with demand. Fares reflect other local bus services and bus tickets such as Wycombe Smart Zone tickets and Concessionary Bus Passes are valid.

Bookings are made in advance via the PickMeUp High Wycombe app or by calling 01494 296021 to arrange a convenient nearby pickup point.

www.pickmeupwycombe.co.uk

Cost of Living update

Community Food Chain Campaign

The Helping Hand team has recently launched the Community Food Chain Campaign which aims to increase public food bank donations and raise awareness of volunteering opportunities available at local food support organisations. You can find out more here – <https://www.buckinghamshire.gov.uk/campaign/community-food-chain/>

If you would be interested in finding out how you can support this campaign please contact Hannah Tomlin, Food Lead Co-ordinator, Helping Hand Team – hannah.tomlin@buckinghamshire.gov.uk

Helping Hand team/ MEAM referrals

The Helping Hand team has identified a cohort of residents who are within Opportunity Bucks areas and have made a high number of applications for support from the team. With their agreement, these residents have been referred on to our Making Every Adult Matter (MEAM) Team who can offer intensive support to develop a better understanding of the challenges these residents are facing and help to connect them with additional services who can further support them.

Welcoming Spaces

There are locations throughout the county, including Buckinghamshire libraries and community venues such as churches and halls, that have continued to offer a Welcoming Space to residents throughout the summer months.

Now that we are moving into autumn we are looking at ways in which Welcoming Spaces can again offer residents warm and friendly places to go and meet with others this coming winter. More information on resources and guidance for setting up a Welcoming Space will be available shortly.

If you have any queries in the meantime please contact Laura Davies, Operations Manager, laura.davies@buckinghamshire.gov.uk

Energy Doctor

Buckinghamshire Council has introduced a new Energy Doctor scheme as one of the initiatives funded by its allocation of the Government's UK Shared Prosperity Fund.

Under the scheme, domestic resource efficiency officers are visiting qualifying homes to assess and advise on measures that can reduce energy consumption and costs.

The team also installs suitable low-cost measures in homes such as draught proofing, hot water cylinder insulation jackets, reflective radiator panels, secondary glazing film and LED lights.

To qualify for an Energy Doctor visit, applicants must meet all of the following criteria:

- They rent the property through a private rental agreement, or own and live in the property
- The household has an income of £30,000 or less (before tax), is in receipt of means-tested benefits such as Universal Credit and Council Tax Support, or a member of the household is disabled
- The domestic property has an energy performance certificate (EPC) rating of D, E, F or G, or does not legally require an EPC

To find out more about the Energy Doctor scheme, and to request a visit, go to the [council's website](#).

Revenues and Benefits

Council tax collection remains on target despite obvious pressures in the community and as a result additional funding is being made available to the discretionary housing payment

fund to support residents who may have one-off difficulties preventing them paying their rent.

Have your say on council spending

Our budget consultation is now open and residents and organisations throughout Buckinghamshire are invited to take part.

As with councils across the country, our budgets are under immense pressure, particularly with more and more people needing social care. As a result, some difficult decisions will have to be made.

So it's essential that residents and organisations have their say on where their council tax is spent. The survey is at [buckinghamshire.gov.uk/money-matters-consultation](https://www.buckinghamshire.gov.uk/money-matters-consultation). We would also really appreciate your support in sharing this message with people and organisations throughout all our local communities.

The consultation closes at 11.59pm on Sunday 15 October.

Buckinghamshire Council consultations

Current consultations and surveys from Buckinghamshire Council are available to view on our website <https://yourvoicebucks.citizenspace.com/>